



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



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Ref. No.: BRLPS/FIN-POWER/11/06/3538

Date: 23/12/14

Office Order

Pending Devolution of Power at SPMU level, the following arrangements are being approved:-

1. CL/EL upto 10 days of Project Managers, Procurement Officer, System Analysts, Data Administrators, Young Professionals and all Associates would be approved by the concerned thematic SPMs/ Proc. Spl. and such leave in respect of Accountants, PA-Cum-Steno, Office Assistants and DTP Operator would be approved by AO and such leave of FO, SFMs and AFMs would be approved by CFO. Leave in excess of this limit would be approved by CEO.
2. Leave of OSD, Director, AO, CFO, PCs, SPMs and PS would be approved by CEO.
3. Approval upto a limit of ₹ 50000/- (Fifty Thousand) towards expenditure on any programme/ event would be given by OSD/ Director. Approval beyond this limit would be given by CEO.
4. Cheques upto ₹ 50000/- would be signed jointly by FO/SFM and AO/OSD. Cheques more than this limit would be signed jointly by CEO and AO/OSD/CFO.
5. TA/DA advance of all staff except OSD, Director, AO, CFO, PCs, SPMs, Procurement Specialist would be approved by OSD/Director.

This order would come into force with immediate effect and would be in force till further order.


(Dr. N. Vijaya Lakshmi)

Chief Executive Officer-
Cum-State Mission Director

For Distribution:

1. OSD/Director/CFO/AO/FO/PS/PO
2. All PCs/SPMs/PMs/SFMs/AFMs
3. IT Section